

Equity Caucus Guidelines

July 2015

Starting a Caucus

Interested members are asked to submit an [application to establish an equity caucus](#). This application requires that you include the name and contact information of four other members in good standing who are also self-identified with the equity caucus you wish to initiate.

Prior to submitting an application, members must read these guidelines.

Requirements

- An equity caucus must be established by a member in good standing who self-identifies with the proposed caucus. For example, only Francophone members can submit an Application to establish the Francophone Caucus, only a member who is currently thirty-five years or younger can submit an Application to establish the Young Workers Caucus.
- To be an official Equity Caucus there must initially be a minimum of five signed up members for that caucus.
- Members who support the establishment of an equity caucus that they self-identify with must fill out the [equity caucus membership form](#).
- Once an equity caucus is affirmed and established, other members can join it by completing their own [membership form](#).

NOTE: To either join or support the establishment of an equity caucus you must be a self-identified member of that group.

Once applications have been accepted and a caucus is established, meetings will be organized by AMAPCEO staff. Only those members who are a self-identified member and have expressed an interest in the specific equity caucus, and have signed an Equity Caucus Membership Form will be invited to participate.

Caucuses must not undermine or infringe on the rights of any other caucus group or member of AMAPCEO more broadly. Caucuses must adhere to the principles outlined

in the Activist Code of Conduct. You cannot apply to create a caucus that already exists.

Equity Caucus Meetings

- Meetings will be held as teleconferences to ensure accessibility for members across the province;
- The initial caucus meeting will be used to determine basic guidelines for the caucus, to discuss selecting one representative to be sent to the 2015 ADC, as well as future goals for the caucus;
- Caucuses will be based on a collective model and will function based on whatever decision making style the caucus chooses; and
- Staff will provide ongoing support for each caucus but members will determine the process for selecting a representative.

What's Next?

Each equity caucus that is established by Friday, September 25, 2015 by 5:00 p.m. will be invited to send one Observer to the Annual Delegates' Conference in November of 2015.

Going forward, and pending a constitutional amendment, equity caucuses that have at least 25 signed members will have the opportunity to elect a full voting delegate to attend and participate with full delegate rights at the 2016 Annual Delegates' Conference.